

UNITED METHODIST WOMEN

“WE ARE LINKED TOGETHER”



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Names and addresses in this book are NOT to be used to solicit funds unless approved by the Conference Executive Committee.

PRESIDENT'S MESSAGE

Dear UMW Sisters,

Our program theme for 2015-2016 is “Growing in Blessedness” and focuses on my favorite verses of scripture – the beatitudes. In both the Luke version (Luke 6:20-26) from the Sermon on the Plain and the Matthew version (Matt. 5:3-12) from the Sermon on the Mount, Jesus articulates God’s vision of restoration, healing and wholeness. The Good News is that God sees our needs – both physical and spiritual and meets them with abundant life (Jn. 10:10).

A call to mission is a response to the blessings of God. We see blessing at the heart of the calling of Abram that through him all nations would be blessed (Gen. 12:2-3). We have inherited a great blessing in the mission projects of our foremothers. We who know the “Blessed Assurance” (UIMH#369) of the saving, forgiving, barrier destroying love of Jesus have all we need to bless those around us as we act as salt and light to the earth (Matt. 5:13).

Personally, I am looking forward to several special opportunities for blessing and being blessed this year. The greatest being the opportunity to teach the Climate Justice study this year at Mission u. I am looking forward with great joy to spending time contemplating God’s role for us in the restoration of God’s blessing of creation and I pray it will be a blessing for you as well. A second place of special blessing this year will be the quadrennial meeting of the North Central Jurisdiction in Grand Rapids, MI. It is a great witness to see so many women willing to dedicate their time and talent to the National Organization. Finally, I am looking forward to the blessing of a World Assembly meeting of the World Federation of Methodist and Uniting Church Women in Houston, TX. We are a part of a worldwide heritage of women in mission following in the Wesleyan tradition. Nothing is too great for our God.

Where ever your blessings come from and where ever you may be placed, God has a plan to bless others through you. Are you blessed with a church family and local unit? Show them the blessing of fellowship and spiritual growth. Are you blessed with volunteer or outreach opportunities? Show those you meet the blessings of compassion and mercy. Are you blessed with challenges and difficulties (for God is good all the time)? Show others the blessings of serving and praying for you and your thankfulness to God for them. In all things I pray you will be blessed to be a blessing.

Laura Pfeffer, President
Wisconsin Conference United Methodist Women

WISCONSIN CONFERENCE UNITED METHODIST WOMEN

CONFERENCE GOALS FOR 2013 – 2016

Requirements:

- * Hold Annual Meeting
- * Hold Mission u Annually
- * Hold Officer Training
- * Use Prayer Calendar
- * Use Good Communication
- * Hold Annual Legislative/Social Action Event
- * Keep Accurate Membership Count
- * Read **response** regularly
- * Choose 3 Priority Issues per year
- * Provide nominees for National Board of Directors
- * Establish Standing Rules

Goals:

1. Improve communication between conference counterparts and district counterparts
2. Support Limitless group in efforts to engage young women and teens
3. Provide effective training for District officers incorporating insights from STOMP
4. Read **response** regularly with the Education & Interpretation Coordinator giving a short **response** moment at each meeting.
5. Make/exceed pledge

Social Action Goals 2016

1. Focus on and implement the Charter for Racial Justice
2. Be active in addressing health issues, both physical and mental, and domestic violence issues
3. Continue addressing the problem of human trafficking
4. Promote ROC Wisconsin (Restoring Our Communities-Beyond 11/15) project of WISDOM to reduce Wisconsin prison population
5. Use the Immigration position statement of the United Methodist Women to educate, lead Spiritual studies on Immigration, and to impact immigration policy at the local, state and national level.

6. Help our local congregations be informed of voter ID laws and help eligible voters meet these criteria if implemented.
7. Support and encourage social policies that serve to reduce and control the creation of industrial by products and waste; facilitate the safe processing and disposal of toxic and nuclear waste; provide for appropriate recycling; and assist with the cleanup of polluted air, water and soil.

Membership Nurture and Outreach Goals 2016

1. Have 100% of units reporting membership count.
2. Incorporate methods to nurture women, especially teens/ young women in a creative supportive community
3. Support units when chartering, reorganizing or going inactive and working to expand units using Mission Today

Spiritual Growth Goals 2016

Matthew 22:35-40 and one of them, a lawyer, asked Him a question, testing Him, Teacher, which is the great commandment in the Law? And He said to him, you shall love the Lord your God with all your heart, and with all your soul, and with all your mind. This is the great and foremost commandment. The second is like it; you shall love your neighbor as yourself. On these two commandments depend the whole law and the prophets.

Loving God

- UMW will identify ways to love the Lord their God with all their heart, soul and mind.
- UMW will practice the six Works of Piety to show their love of the Lord their God with all of their heart, soul and mind

Works of Piety

- | | |
|----------------------------|-----------------------|
| 1-Prayer | 4-Fasting |
| 2-Searching the Scriptures | 5-Christian Community |
| 3-Holy Communion | 6-Healthy Living |

Loving Your Neighbor

- UMW will identify the neighbor who needs to be loved
- UMW will demonstrate their love of their neighbor by doing the Works of Mercy

Individual Practices – doing good works, visiting the sick, visiting those in prison, feeding the hungry and giving generously to the needs of others

Communal Practices – seeking justice, ending oppression and discrimination (for instance Wesley challenged Methodists to end slavery) and addressing the needs of the poor.

Education and Interpretation Goals 2016

1. Promote all 5 channels of giving
2. Emphasize visitations through sister unit visits and circuit-wide events.
3. Plan and implement an Intergenerational Seminar in cooperation with Limitless, Conference UMW, Conference Board of Church & Society, Districts and local Units establishing budget, publicity, set dates and issues i.e. “How Climate Change affects women, children, youth and families dietary and economically”.

Limitless Goals 2016

1. Increase participation in Limitless group
2. Help young women become aware of how they can become connected to United Methodist Women and its impact on the world.
3. Organize and hold a young women’s event for each district (Spiritual Retreat)
4. Organize an intergenerational mission trip for 2017.

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MISSION u 2016

(Formerly School of Christian Mission)

At HOTEL MEAD & CONFERENCE CENTER WISCONSIN RAPIDS, WI

Overview Day ----- Friday **July 29**

Four Day School ----- Monday – Thursday **July 25- 28**



STUDIES

Spiritual Growth

The Bible and Human Sexuality

Geographic

Latin America

Issue Study

Climate Justice

Youth Study

Climate Justice

TENATIVE DATES FOR 2017

January 14	Executive Team Telephone Conference
March 4	Mission u Telephone Conference
April 1	Mission Action Day
April 21-22	Executive Team Retreat
August 25-26	Mission u & Executive Team at Pine Lake
October 20-21	Annual Gathering
November 3-4	Mission u & Executive Team
TBD	Leadership Development Days (for new Conference officers and other invited officers)

DATES FOR 2016

January 9 Executive Team Telephone Conference

March 5 Mission u phone conference

April 2 Mission Action Day at Columbus UMC

April 22-23 Executive Team at Christ Way UMC, Milwaukee

June 24-26 North Central Jurisdiction, Grand Rapids, MI

July 25 – 28 Mon. – Thurs. Mission u (formerly School of Christian Mission) at Westwood Convention Center, Wausau

July 29 Friday Mission u Overview Day

August 26-28 Mission u and Executive Team at Pine Lake

October 21-22 Conference Annual Gathering @ Eau Claire Lake St UMC

November 4 & 5 Mission u & Executive (current & new officers)
Location to be announced.

TBD Leadership Development Days (for new Conference officers and other invited officers)



DEADLINES FOR *Catch the Vision*

January 3, 2016 (*Mission Action Day*)

March 1, 2016 (*Mission u*)

July 1, 2016 (*Annual Gathering*)

September 1, 2016 (*Special Edition*)

November 1, 2016 (*Spring Farewells, Communication*)

January 2, 2017 (*Mission Action Day*)

DISTRICT ANNUAL GATHERINGS

North Central	TBD	September 17, 2016
North East	Camino de Fe, Manitowoc, WI	September 24, 2016
North West	at Turtle Lake Parkview UMC	September 17, 2016
South East	at Waukesha Salem UMC	October 1, 2016
South West	at Fennimore UMC	September 24, 2016

DISTRICT MEETING DATES 2016

NORTH CENTRAL DISTRICT

January 16 Team Meeting @Tomah UMC
April 16 Spring Retreat @Pine Lake
July 9 Team Meeting TBD

NORTH EAST DISTRICT

January 16 Team Meeting @Oneida UMC, De Pere
March 12 Team Meeting @Oshkosh-Algoma Blvd. UMC
April 30 NE Dist. Retreat @Oshkosh-Algoma Blvd. UMC
May 14 Team Meeting @Faith UMC Brillion
August 13 Team Meeting @Camino de FE, Manitowoc
September 24 Dist. Annual Gathering @Camino de FE, Manitowoc
November 12 Team Meeting @Faith UMC, Brillion

NORTH WEST DISTRICT

January 9 Team Meeting @New Richmond UMC
March 5 Team Meeting @River Falls UMC
April 15 Team Meeting @River Falls UMC
April 16 NW Dist. Spring Day of Enrichment @ River Falls
June 4 Team Meeting @ Maser Cabin

August 6 Team Meeting @Turtle Lake Parkview UMC
September 16 Team Meeting @Turtle Lake Parkview UMC
September 17 NW Dist. Annual Gathering @Turtle Lake Parkview UMC
December 3 NW Dist. Christmas Luncheon TBA

SOUTH EAST DISTRICT

January 16 Team Meeting TBD
March 12 Team Meeting @East Troy UMC
April 30 Spring Enrichment Event @East Troy UMC
May 14 Team Meeting TBD
Sept. 10 Team Meeting @Waukesha Salem
Oct. 1 Annual Gathering @Waukesha Salem
Dec. 10 Team Meeting & Christmas buffet TBD

SOUTH WEST DISTRICT

February 9 Team Meeting
March 12 Team Meeting
April 16 Dist. Spiritual Growth Retreat @Midland UMC
June 18 Team Meeting
September 10 Team Meeting
September 24 Dist. Annual Gathering Fennimore UMC
November 12 Day of Enrichment
Dec. 11 Team Christmas Party

COMMITTEE ASSIGNMENTS

COMMITTEE ON FINANCE

Mary Rather, Chairperson; Cherrie Graham, Jean Bonney, Laura Pfeffer, Ellen Eastman, Betty Henderson, Ruby Dow, Shirley Carpenter, Deb Pattee, Nancy Zabel, Gail Burgess, Dee Klawitter, Julie Miehe, District Treasurers: Joan Burk Miller, Valerie Caldwell, Robin Peterson, Andrea Hatcher, Linda K. Whitelock

COMMITTEE ON PROGRAM

Jean Bonney, Chairperson; Cherrie Graham, Mary Rather, Laura Pfeffer, Ellen Eastman, Betty Henderson, Shirley Carpenter, Ruby Dow, Deb Pattee, Nancy Zabel, Gail Burgess, Dee Klawitter, Julie Miehe, District Vice Presidents: Brenda Arndt, Jackie Ackerman, Terry Giles, Marie Garnhart, Sandy Brewer

COMMITTEE ON MEMBERSHIP

Shirley Carpenter, Chairperson; Cherrie Graham, Laura Pfeffer, Ellen Eastman, Betty Henderson, Julie Miehe. District Coordinators for Membership Nurture and Outreach: Ruthann Christensen, Betsy Johnson, Rita Stearns, Linda Smeaton, Sue Plasterer

OTHER COMMITTEES FOR 2016

STANDING RULES

Laura Pfeffer, Cherrie Graham, Mary Rather, Nancy Zabel, Gail Burgess

CHARTER FOR RACIAL JUSTICE

Laura Pfeffer, Julie Miehe, Ruby Dow, Cheryl Malko, Deborah Pattee, Kemi Baiyewu., Kady Herr-Yang, Billie LaBumbard, Martha Boyer, Muriel Smith-Gross, Holly Helton Anishinaabeqwa

ADMINISTRATIVE COMMITTEE

Laura Pfeffer, Jean Bonney, Cherrie Graham, Mary Rather

CONFERENCE GOALS

Laura Pfeffer, Jean Bonney, Julie Miehe

UNITED METHODIST WOMEN'S SUNDAY

Deb Pattee, Betty Henderson, Ruby Dow, Shirley Carpenter

MABEL HEIL

Laura Pfeffer (President), **Mary Rather** (Treasurer), Helen Robinson (Chair), Sue Setterlund, Tammy Hayward, Darlene Anderson, Diane Quade, Lucy Sylvester.

APPOINTMENTS TO CONFERENCE AGENCIES AND BOARDS

Board of Church and Society – **Ruby Dow** (Social Action)

Board of Global Ministries – **Mary Rather** (Treasurer), **Betty Henderson** (Education and Interpretation)

Northcott – **Laura Pfeffer** (President)

Hmong House of Good News – **Laura Pfeffer** (President)

Higher Education – **Laura Pfeffer**

Committee on Religion and Race (CORR) – **Jean Bonney** (Vice President)

Committee on Status and Role of Women (COSROW)-**Shirley Carpenter** (Membership Nurture and Outreach)

Ethnic –**Martha Boyer** (Hispanic Language), **Kady Herr-Yang** (Hmong Language), **Billie La Bumbard** (CONAM: Committee on Native American Ministry)

Board of Laity – **Laura Pfeffer** (President)

Conference Communications – **Ellen Eastman** (Communications)

Commission on Archives and History – Conference Historian and District Historians

Discipleship Leadership Council – **Laura Pfeffer** (President)

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Pledge to Mission \$57,000

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Pledge to Mission - \$50,000

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WISCONSIN CONFERENCE ADMINISTRATION AND MEMBERSHIP 2016 BUDGET AND PLEDGE TO MISSION

110 Pledge to Mission	\$250,000

301 Standing Committees	\$ 7,500
302 Washington Seminars	\$ 0
303 Special Event	\$ 200
304 Membership	\$ 200
311 Communication, Postage & Phone	\$ 100
312 Catch The Vision	\$ 2,000
325 District A&MD Funds	\$70,000
330 Jurisdiction A&MD Funds	\$ 3,000
341 Quadrennial Events	\$ 5,000
343 Conference Officers to District AGs	\$ 250
344 Delegates to Meetings	\$ 400
346 World Federation of Methodist Women	\$ 800
347 Hmong Language Coordinator	\$ 1,800
348 Retreat	\$
349 Native American coordinator	500
350 Spanish Language Coordinator	\$ 500
351 Mission u – Conference	\$16,000
352 Mission u – Dean/Assistant Dean Training	\$
353 Annual Gathering	\$ 2,000
354 Garrett Evangelical Seminary	\$ 0
360 Leadership Training	\$
365 Officer Materials	\$ 900
370 SMR, Gift in Memory, Gift to Mission	\$ 600
375 Mission u – Scholarships Elders	\$ 250
376 Mission u – Scholarships, Others	\$ 500
380 Yearbook	\$ 1,200
381 Church Women United	\$ 200
383 Audit	\$ 1,200
384 Contingent	\$ 500
385 Newly Comm WI Missionary	\$ 100
386 Program Resources	\$ 100
387 Teen Program	\$ 1,000
388 Pastor’s School	\$ 100

Total A&MD	\$116,900

WISCONSIN CONFERENCE TREASURER REPORT
STATEMENT of RECEIPTS and DISBURSMENTS

– Not audited for the Year 2015

Beginning Balance	\$ 369.72	DISBURSEMENTS	
RECEIPTS (From the Districts)			
		Pledge to Mission	\$191,346.38
Pledge to Mission	\$272,972.00	Special Mission Recognition	\$9,884.05
Special Mission Recognition	\$9,269.05	Gift to Mission	\$4,160.00
Gift to Mission	\$4,160.00	Gift In Memory	\$8,576.77
		World Thank Offering	\$21,046.57
Gift In Memory	\$8,576.77	TOTAL MISSION GIVING	\$234,408.77
World Thank Offering	\$21,046.57		
		MISSION GIVING PLUS	
Call to Prayer and Self Denial	\$9,722.26	Call to Prayer and Self Denial	\$9,816.01
Conference Mission	\$1,830.00	World Mission	\$ 4,201.23
National Mission	\$8,510.00	National Mission	\$ 8,510.00
World Mission	\$4,201.23		
Brighter Future	\$389.00	UMCOR	\$ 2,363.60
CTV subscriptions	\$8.00		
Mission Action Day (reg)	\$1,388.00	Brighter Future	389.00
		LEGACY	\$ 4,763.57
Mission u offering	\$2,143.00		
Annual Gathering Registration	\$2,335.00		
Annual Gathering Offering	\$1,228.37		
Return Funds from Closed Accounts	\$2,012.91		
Limitless	\$ 79.00		
Extra Room Fee	325.00		
LEGACY	\$4,763.57		
		Total Mission Giving Plus	\$30,043.41
Checking account (1/1/2016)	\$10,975.80	Total to United Methodist Women	\$264,452.18
Savings Acct.	\$7,104.89		

CONSTITUTION AND BYLAWS

UNITED METHODIST WOMEN OF WISCONSIN CONFERENCE

The constitution and Bylaws of the Wisconsin Conference Organization of the United Methodist Women shall be those found in the Constitution and Bylaws of the National Board of United Methodist Women of the current year.

STANDING RULES

The following standing rules shall govern the action of Conference and Districts as long as they are in harmony with the Constitution and Bylaws of the National Board of United Methodist Women.

ARTICLE I – ELECTIONS

Section 1: Mission Team

A term shall consist of two-year period. All officers shall be elected for one term, and may be reelected for a second term except for the Treasurer, who may be reelected for a third term, to take office January 1 of the following year.

The President and Vice President shall not be elected in the same year unless there are unavoidable circumstances. All other officers will be elected according to the term/tenure election guidelines as specified in the current United Methodist Women's Handbook.

Committee on Nominations Chairperson shall be elected for one term. This does not include the members on the Committee on Nominations, where a class needs to be filled. Members of the Committee on Nominations shall be elected in classes yearly.

Section 2: Publicity of Slate

The Committee on Nominations shall present the slate of nominees to the Executive Committee of the Conference Organization who will in turn present them to the local units of The United Methodist Women through an appropriate media, "Catch the Vision", at least one month prior to the Annual Gathering/Meeting of the Conference. Nominations may be made from the floor providing the consent of the nominee has been obtained in advance; the name of the nominee has been given to

the Committee on Nominations Chairperson to verify eligibility; the name of the nominee is filed with the Conference Secretary.

Section 3: Responsibilities of Conference Officers

- a. Conference elected leadership shall take office January 1 following installation.
- b. All elected/appointed Conference Officers are expected to attend all Conference United Methodist Women's meetings of which they are a part by virtue of their office. Failure to attend three consecutive meetings, without notifying the president, shall be subject to removal from office. A committee of three officers, appointed by the president, will meet with said officer, review the situation and make a recommendation.
- c. All elected conference Officers shall submit a report in writing for each executive committee meeting.
- d. Retiring Conference Officers shall arrange transfer of all records, books, papers and property belonging to the Conference UMW within one month of leaving office.
- e. Retiring Conference Officers shall invite incoming Conference counterparts to be present, if possible, at the final District officer training session.

Section 4: Unexpired Term

For an officer to fill an unexpired term of office, if the time to be served is six (6) months or longer, the period to be served shall be considered the first term, thus giving the privilege of re-election of one additional term in the same office.

If the time to be served is less than six (6) months, it shall not constitute a first term.

Section 5: Jurisdiction Quadrennial Meeting

The conference shall send three (3) voting delegates with all expenses being paid by the Conference to the Jurisdiction Quadrennial Meeting. Delegates plus one alternate shall be elected at the Annual Gathering in the year prior to the quadrennial meeting.

Section 6: National Board Nominees

Nominees to the United Methodist Women National Organization
Nominees for the National Organization shall be elected at the Annual Meeting of the Wisconsin Conference of United Methodist Women prior to the Quadrennial Meeting of the Jurisdiction. The

Conference shall elect two nominees for the Board of Directors and one alternate from a slate named by the Conference Committee on Nominations. The Conference will elect three (3) women to be considered to serve on the Program Advisory Group of the National Organization from a slate named by the Conference Committee on Nominations. Additional names may be nominated from the floor of the Annual Gathering with the consent of the nominee. All expenses for nominees for the National Organization for the Quadrennial Meeting of the Jurisdiction shall be paid by the Conference.

Section 7: Appointed Leadership

Appointed leadership shall serve no more than four (4) years in any combination of such appointed position. Appointed leaders shall be members of the Executive Committee without vote. Appointed leaders shall have the same reimbursement privileges as other Executive Committee members. The description of responsibilities shall reside with the Conference President and Conference Chairperson of Nominations.

ARTICLE II – MEETINGS/GATHERING

Section 1: Annual Gathering

- a. The voting body of the Conference Organization shall be those members present at the Annual Gathering, within the voting bar. The President shall establish the voting bar prior to the start of the business meeting. The voting bar shall be comprised of those Wisconsin United Methodist Women members present.
- b. The date of the Annual Gathering shall be set by the Executive Committee.
- c. A majority of the voting members present is required to pass all motions.
- d. Missionaries who have been commissioned by and have served under the General Board of Global Ministries and Deaconesses who have been commissioned/consecrated and have served under the National Organization of United Methodist Women or its predecessor boards and who are present shall be recognized at the Annual Gathering.
- e. All invited leadership participants shall be given an honorarium/Special Mission Recognition/Gift to Mission

and shall have paid, if necessary, registration fee and housing and travel expenses. This leadership could include speakers, music leadership, focus group/workshop leaders, registrar and local arrangement person.

Section 2: All Meetings/Gathering and Events

- a. Speakers for meetings and events are to be selected by committee. No additional speakers may be added to the program without prior committee approval.
- b. There will be no displays, appeals for funds, or sales of items unless prior approval has been granted by the Executive Committee before the event. (A guideline will be that it shall not detract from the sale of program resources or from Mission Giving) Mission projects located in Wisconsin originated by either Wisconsin Conference United Methodist Women or the Wisconsin Annual Conference shall be allowed to have fundraisers.
- c. For any UMW event, the bus coordinator shall have expenses and registration fee paid by the Wisconsin Conference UMW.

Section 3: Conference Retreats

- a. Leadership shall be given an honorarium
- b. Participants will be the Executive Team, Dean and Assistant Dean of Mission u and Mission u Registrar, Business Manager and Camp Coordinator.
- c. Mileage and meals to and from the retreat for leadership and participants will be at Conference expense at the regular rate.

ARTICLE III – COMMITTEES OF THE CONFERENCE ORGANIZATION

Section 1: The Executive Committee shall be composed of the elected Leadership of the Conference Organization; all members of the National Organization and Program Advisory Group, officers of the Jurisdiction Organization including members of the Committee on Nominations, officers of the World Federation of Methodist Women residing within the Conference; the President of each District Organization; the Resident Bishop; the Dean and Assistant Dean of Mission u; and appointed Leaders. When the District President is unable to attend the meeting, Districts shall send another District officer or newly-elected District President to

take her place to ensure District representation at those meetings. The substitute shall have voice and vote.

Section 2: The Committee on Program shall include the Vice President as Chairperson, the President, Secretary, Treasurer, Chairperson on Nominations, the four Mission Coordinators, Secretary of Program Resources, Communications Coordinator, Dean of Mission u, Assistant Dean of Mission u, and Task Force persons(s), as needed. District Vice Presidents shall be forwarded a copy of all minutes and will be involved in the Conference Annual Gathering and invited in all other ways such as special Task Forces, etc. Their attendance will be required at one Program Meeting per year to be held in person or through the use of technology (e.g. phone conference). When the District Vice President is unable to attend this meeting, Districts shall designate another elected District Officer or newly-nominated District Vice President to take her place to ensure District representation at those meetings. The substitute shall have voice and vote.

Section 3: The Committee on Finance shall meet annually each spring in person or through the use of technology (e.g. phone conference) to do analysis and goals. The Committee on Finance is composed of the Treasurer as Chairperson, President, Vice President, Secretary, the four Mission Coordinators, Secretary of Program Resources, Communications Coordinator, Dean of Mission u, Assistant Dean of Mission u and the Treasurers of the District Organization and Assistant Treasurer (to be appointed by the Conference President). District Mission Coordinators for Education and Interpretation and District Treasurers are required to participate in the meeting. When the District Treasurer is unable to participate in the meeting, Districts shall designate another elected District officer to take her place to ensure District representation at this meeting. The substitute shall have voice and vote. When the District Coordinator of Education and Interpretation is unable to participate in the meeting Districts shall designate another elected District officer to take her place to ensure District representation at those meetings. The substitute shall have voice and vote.

Section 4: The Committee on Membership Nurture and Outreach shall be composed of the Coordinator for Membership Nurture and Outreach as Chairperson, the President, Secretary,

Communications Coordinator, Coordinator for Education and Interpretation, Chairperson on the Committee on Nominations and all District Chairpersons of Membership Nurture and Outreach. This committee shall meet semi-annually in spring and fall in person or through the use of technology (e.g. phone conference). When the District Coordinator on Membership Nurture and Outreach is unable to participate in either meeting, Districts shall designate another elected District officer to take her place to ensure District representation at those meetings. The substitute shall have voice and vote.

Section 5: The Committee on Nominations shall be composed of nine (9) members elected by the Conference organization in classes. The Chairperson of the committee shall be elected by the Conference, preferably from the third year class of a four year term, serving as chairperson for two years. Membership on the Committee shall be inclusive, taking into consideration employment age and racial/ethnic background. The pattern shall be as follows: Class 1 – 2 members; Class 2 – 3 members; Class 3 – 2 members; Class 4 – 2 members.

Section 6: The Committee on the Charter for Racial Justice Policies shall be composed of seven (7) members: President, a Language Coordinator, the Chair-person on the Committee on Nominations, and four (4) additional members to be elected annually at the Conference Annual Gathering: One (1) District President, one (1) Executive Committee member and two (2) other members selected to ensure inclusive expertise. Additional members shall not serve for more than three years. The Committee on the Charter for Racial Justice Policies shall meet at least semi-annually.

Section 7: There shall be a Standing Rules Committee consisting of the President, Treasurer, Secretary and two (2) others chosen by the Executive Committee. The President shall appoint the Chairperson. The duty of the Committee shall be to bring before the Executive Committee proposals for the revision of the Conference Standing Rules.

Section 8: The Administration Committee shall be composed of five (5) members of the Executive Committee including the President, Vice President, Secretary, Treasurer and one other

depending on the emergency. It shall not change declared policy, budget or incur indebtedness.

ARTICLE IV – FUNDS

Section 1: Funds shall be received and disbursed as specified in the Bylaws.

Section 2: The Conference Organization shall establish an Administration and Membership Development fund for the organization from a percent of the pledge to mission, the percent to be determined yearly. This fund shall include monies for the Jurisdiction and District Administration and Membership Development.

Section 3: The Conference Organization shall give a gift of \$100 to all newly Commissioned Missionaries (including deaconesses, home missionaries, missionary associates, mission interns and US-2s) of the Wisconsin Conference.

Section 4: The Conference Organization shall give:

- a. \$100 Special Mission Recognition to Conference Presidents, Vice Presidents, Secretaries and Treasurers on completing two full terms
- b. \$60 Special Mission Recognition for all other Conference officers who complete two full terms of Conference membership.
- c. \$40 Special Mission Recognition for Conference officers who have completed one full term;
- d. \$60 Special Mission Recognition to Committee on Nominations who have completed four years on the committee including two as Chairperson;
- e. \$40 Special Mission Recognition to members of the Committee on Nominations serving four (4) years.
- f. Gift to Missions \$10 for each year served in honor of each member of the Committee on Nominations who has served less than four (4) years.
- g. \$40 Special Mission Recognition to appointed officers upon completion of a four (4) year term.
- h. \$60 Special Mission Recognition to the Dean of the Mission u who serves two (2) years, and \$40 Special Mission Recognition for serving one year (1) year.
- i. \$10 Gift to Mission to the Assistant Dean for each year served; a \$40 Special Mission Recognition shall be given

to the Registrar/Secretary, Business Manager, and Camp Coordinator upon completion of four (4) years of service; a \$10 Gift to Mission will be given to all other committee members upon completion of their term. These (h) and (i) to be presented at Mission u.

- j. A \$40 Special Mission Recognition shall be given to retiring National Board Directors and Program Advisory Group members from our Conference upon completion of three (3) or more years of service.
- k. Any officer who qualifies to receive a Special Mission Recognition pin may choose to receive a Certificate without a pin.

Section 5: Gifts in Memory:

- a. The Conference Organization shall give a \$25 Gift in Memory in the event of the death of a member of the Executive Committee, including District Presidents, the Committee on Nominations and the Mission u Committee.
- b. A \$10 Gift in Memory shall be given in the event of the death in the immediate family (discretion of the Administration Committee) of the above named committees.

Section 6: Orders with Mission Resource Center.

A standing order shall be placed with the MISSION RESOURCE CENTER for new materials (the mission resource sampler) published by the National Organization to be sent to all voting Conference Officers.

Section 7: Payments:

- a. All checks written by the Treasurer shall be vouchered, except those to the National Organization and those to recipients of transient funds
- b. A transportation allowance for all Conference Officers shall be allowed for authorized travel given to the driver only at the rate of 25 cents per mile for a vehicle carrying one (1) person and at the rate of 30 cents per mile for a vehicle carrying two (2) persons. A vehicle carrying three (3) or more shall be allowed at the rate of 35 cents per mile.
- c. Conference officers shall be allowed a maximum of \$15 per diem: meal expense: (\$3 breakfast, \$5 lunch and \$7 dinner)

- d. When a Conference meeting necessitates commercial overnight accommodations, the rate of reimbursement shall be at a rate of four (4) to a room.
- e. When reservations are made by the Conference, cancellations must be received by the registrar at least 24 hours in advance, or the individual is responsible to reimburse the Conference.
- f. Conference officers may be reimbursed for total motel overnight expenses in unusual circumstances, (i.e., car breakdown, inclement weather)
- g. The Conference President's registration, room, meals and mileage to the Wisconsin Annual Conference shall be paid from the United Methodist Women's Conference funds when not paid by the Wisconsin Annual Conference.
- h. When meetings are called by the Conference organization, the expenses are those of the Conference.
- i. Annual Gathering
 - 1. The Conference organization shall pay Annual Gathering registration, meal cost, mileage and lodgings for Conference Officers and Conference nominees.
 - 2. Districts shall pay registration, meals, mileage and lodging for all District Officers attending including the newly elected officers.
- j. Dependent Care
 - 1. Dependent Care for Elder, Special needs, or child care shall be allowed up to \$25 per day for elected leaders who attend Conference sponsored events or meetings, as well as Mission u training for Mission u. Local units and families are encouraged to volunteer help with this care.
 - 2. Special meeting notices should include a space that can be checked if child care or elder care help will be needed.

3. Persons planning special meetings shall arrange for child care with the understanding that if no children are present reimbursements will be made for one hour of service only. Safe sanctuary policies shall be followed (see Safe Sanctuaries Anniversary Edition: Reducing the Risk of Abuse in the Church for Children and Youth by J. Melton.
- k. Conference Officers shall be encouraged to attend one District Annual Gathering (other than their own) each year at Conference expense.
 - l. Conference shall budget to include District representation to Assembly and Jurisdiction Quadrennial meetings. Therefore, the Districts shall not budget for these events.
 - m. District organizations are responsible for expenses of the Conference Officers when attending meetings of the Executive Committee of the District in which they reside.

ARTICLE V – MISSION u

Section 1: General Rules

- a. There shall be a Conference Mission u following the Mission u training event each summer. Mission u Committee members (including the Dean and Assistant Dean) shall attend with the expenses paid from th Mission u budget. All additional Conference elected and appointed leadership, including members of the Conference Committee on Nominations shall attend at Conference expense.
- b. The Mission u Communications Coordinator, when providing her own computer, will be given an honorarium of \$100.
- c. All District elected and appointed mission team members, as well as members of the District Committee on Nominations, shall attend at District expense. Meals, mileage, lodging and registration are these expenses. If, however, the District President or another representative is requested by the Mission u team to be present for a

specific reason (e.g. to be at the registration tables) resulting in the need for additional lodging night(s), then the lodging cost for these night(s) shall be covered by the Conference.

- d. All invited leadership participants shall have and honorarium/Special Mission Recognition/Gift to Mission and shall have paid, if necessary, registration fee and housing and travel expenses. The leadership could include speakers, music leadership, focus group/workshop leaders and director of Learning Center.
- e. All National Board members and members of the Program Advisory Group, Jurisdiction organization officers residing within the conference and the resident Bishop shall be invited to attend at Conference expense.

Section 2: Mission u Committee Membership

- a. The committee for Mission u shall be composed of the following elected leadership by virtue of office: President, Vice President, Treasurer, Chairperson of Nominations, the four Mission Coordinators, Secretary of Program Resources, Communication Coordinator, Young Women's Coordinator, Dean, Assistant Dean, Business Manager, Registrar/Secretary, Mission u Communications Coordinator, Language Coordinators and Camping Coordinator. The Dean, Assistant Dean, Business Manager, Registrar/Secretary and Camping Coordinator shall be elected by the Mission u Nominating Committee and shall be other than Conference officers.
- b. Nominations for these positions shall be made by the Mission u Nominating Committee. This committee shall consist of the Chairperson of the Conference Committee on Nominations plus two (2) members appointed by the Dean from the Mission u committee by September 1. These appointed persons shall serve a two (2) year term. The Nominating committee may fill vacancies as they occur.
- c. By September 1st, the Dean may appoint no more than four (4) at-large members for a two (2) year term.
- d. Tenure of office: The Dean and Assistant Dean shall serve no more than two (2) years. The following officers shall

serve no more than four (4) years: Registrar/Secretary, Business Manager, Mission u Communications Coordinator, Camping Coordinator, members of the Mission u Nominating committee and members at-large.

- e. The Dean and Assistant Dean as well as others designated by the National Organization shall attend Mission u training at Mission u expense.

Section 3: Scholarship Guidelines

- a. Following the guidelines, the registrar in consultation with the rest of the scholarship committee (Dean, Registrar, Business Manager and Conference President) determines who is to get a scholarship. In the event of unusual circumstances, these guidelines may be waived by the scholarship committee.
- b. Conference Scholarships
 - 1. Registrar is to keep a card file of recipients, cross indexed by individual units and years received.
 - 2. Those who have not received scholarships will have priority over those who have received support.
 - 3. Scholarships are half the amount of the commuter fee and will be given until the Wisconsin United Methodist Women Conference's budgeted amount is met.
- c. Newly Ordained Elders or Elders transferred into the Conference, or newly consecrated Local Pastors shall receive the equivalent of a registration scholarship for overview day to be applied to overview day or 4-day Mission u for the year of Ordination or Transfer to be used that year or the second or third year following ordination/consecration.
- d. Gilpin Memorial Scholarship Fund
 - 1. Interest earned on the memorial fund will be used for scholarships.
 - 2. Preference shall be given to first time attendees.
 - 3. Scholarship shall not exceed the amount of the commuter fee of the school.
- e. The Nancy Rivers Scholarship shall be disbursed to women under 45 who are attending the Wisconsin Mission u for the first time not to exceed the amount of the commuter fee.

- f. A portion of funds raised by teens/Young Women at Mission u can be designated by them for scholarships. These scholarships shall be disbursed to women under 45 who are attending Mission u. The scholarship will equal the amount of the commuter fee and will be given until available funds are disbursed.
- g. Mission u shall offer childcare services for Mission u as determined by the committee. This could include on-site childcare or stipends offered to help offset the cost of child care arranged by the participant, e.g. 2013 – up to \$25/day for the first 5 requests with registration.

ARTICLE VI – PRINTING AND MAILING

Section 1: When conference elected leadership sends a mailing of general plans or resources to District counterparts, they shall send a copy of the cover letter to the District President, Conference President and Conference Secretary.

Section 2: District Newsletters

District Newsletters shall be sent to National Board Directors and members of the Program Advisory Group residing in the Conference, all Conference Officers, five officers in each district, including the President, Vice President, Communications Coordinator, and two (2) others and the President, Vice President, Secretary, Treasurer and as many other women as is feasible in the local units.

Section 3: Correspondence

It shall be the policy that each Conference officer actively involves the corresponding District officer when it becomes necessary for her to communicate with local units. Any letter to elected leadership of the local units should be agreed upon jointly by those whose names appear as preparing the letter.

Section 4: Yearbook

There shall be a Conference Yearbook. Including all Conference and District Leadership, Local Unit Presidents and other pertinent information.

Section 5: Yearbook Mailing

Mailing of the Yearbook shall be sent to: All Local Unit Presidents. All District Officers, Members of the Conference Executive Committees and members of the Standing Committees. Retiring

Conference Officers for up to two (2) years, the area Bishop and District Superintendents, the area Staff and Conference Archives, Officers of the North Central Jurisdiction, Presidents and Secretaries of other Conferences in our Jurisdiction, CEO of United Methodist Women and President of the National Board and shall be kept on file with the Conference Secretary's records.

Section 6: Promotion of Activities

- a. The Conference organization shall promote (by mail or other means of communication) only such activities as are directly associated with the work of the United Methodist Women as outlined by the National Organization.
- b. It shall be the policy that no authorized appeal for funds shall be made to local units, District or Conference organizations on behalf of any organization or individual without explicit prior approval by the Executive or Administrative committee

Section 7: Conference Newsletters

- a. The Conference Newsletter for United Methodist Women will be published four (4) times a year.
- b. It will be sent to all Conference and District Officers, Local Unit Presidents and Secretaries, Mission u officers. Mabel Heil Scholarship Committee, District Superintendents, officers of the North Central Jurisdiction, Presidents and Communications Coordinators of other Conferences in our Jurisdiction.

Section 8: Preservation of Documents

Copies of all above mentioned documents must be preserved in hard copy form.

ARTICLE VII – REVISIONS

Section 1. The Conference standing Rules shall be studied and revised, if necessary, at least once – during the Quadrennium. They may be amended at any meeting of the Conference organization by a 2/3 vote of the voting members of the Conference organization.

Updated October 2015

WISCONSIN CONFERENCE UMW MISSION TODAY

Mission Tasks for 2016

To become a *MISSION TODAY* organization, please complete two (2) criteria from each category. Please try at least one (1) new criteria and report in fall of 2016.

United Methodist Women shall be a community of women whose PURPOSE is to know God...

- F 1. Plan programs that encourage spiritual growth.
- A (Program book, response magazine, etc.)
- I 2. Create prayer partners with other church groups.
- T 3. Pray using the Prayer Calendar at meetings.
- H 4. Organize the spiritual growth study from Mission u, possibly several evenings/weeks.

to experience freedom as whole persons through Jesus Christ:

- H 1. Take advantage of opportunities thru UMW such as Mission u, Spiritual Growth Retreats, Annual
- O Gatherings, Mission Action Day.
- P 2. Set aside a time to go over the year's plans using Mission Today Mission Tasks,
- E 3. Implement the Charter for Racial Justice program.
- E 4. Present a mission study from Mission u, inviting church members.

to develop a creative, supportive fellowship:

- L 1. Honor the organization's leaders and member's contributions with Special Mission Recognition pins. Don't forget community leaders.
- O 2. Encourage everyone to visit or invite visitors to/from other local UMW organizations.
- V 3. Publicize your events using newsletters, bulletin boards, Sunday bulletins, social media, phone calls, etc.
- E

- I
N
4. Plan a year end program to give thanks and celebrate your accomplishments.

and to expand concepts of mission through participation in the global ministries of the church.

- A
C
T
I
O
N
1. Encourage all members to participate in the Pledge for Mission; give reports on where the money goes.
 2. Involve all members in fundraising (think creatively)
 3. Contribute to scholarships (UMW related) and Mission u. (\$25.00 or more).
 4. Partner with a mission institution such as Northcott Neighborhood House

MABEL HEIL SCHOLARSHIP FUND

WISCONSIN CONFERENCE UNITED METHODIST WOMEN

When Sarah Mabel Heil left money in her will to the Western District of the YWCA and the Women's Foreign Missionary Association of the Methodist Episcopal Church, I bet she never thought how many lives would be touched and how much good her gift would do. The year was 1978 when Mabel, as she was known, died. In 1980 a trust was created of the funds that were for the United Methodist Women of the Wisconsin Conference. The first check of \$2,838.68 was received in March of 1982. As of January 2012 the Wisconsin United Methodist Foundation reported that there is \$129,701.40 in the Mabel Heil Fund. Funds from this source were to be used to help students further their education, especially those wishing to reenter the work force. The money would be given as grants not loans to worthy students. Since 1981 many United Methodist Women have received help by Mabel Heil's gift.

Who may and how to apply

The Mabel Heil Scholarships are a result of funds from the will of Sarah Mabel Heil, a woman from Cuba City, Wisconsin. The first scholarships were first granted in 1981. Since then more than 240 women have received help with their education.

Instructions

1. Be a female member of Wisconsin Conference United Methodist Women.
2. Submit a written answer to the question, "In what ways do I consider myself a worthy student?"
3. Send a completed application form to the contact person by May 1 for the Fall semester or October 1 for the Spring semester.
4. Request that a letter of recommendation be sent to the contact person by the president of the local UMW or pastor of the church.
5. Request that a letter of recommendation be sent to the contact person by a church member who is not a member of your household and is not a relative.

Rules:

1. Any member of Wisconsin Conference United Methodist Women working to improve her education may apply.
2. Have all letters written (preferably typed) on one side of an 8-1/2 x 11 sheet of white paper using black ink.
3. All applications are photocopied for the committee members.
4. Scholarships are awarded one semester at a time. To be considered again DURING a one-year period, you must send a letter asking to be considered. AFTER one year, you will need to fill out another form and secure new recommendations.
5. If in any given year there is an increase of application, these priorities will be followed: Women responsible for others will be favored. Women preparing to return to the employment field will be favored.
6. The schedule is: **First semester:** apply by May 1, notify by June 1, check given by August 15. **Second semester:** apply by October 1, notify by November 1, check given by December 1.
7. Application and two letters of recommendation must be postmarked no later than May 1 and October 1 to be considered.

**Contact person: Helen Robinson N2101 Cleghorn Rd.,
Waupaca, WI 54981 pottshe@yahoo.com**